



CHECKLIST FOR BPMZ 6996 PROJECT PAPER (STUDENT)

As at 21 January 2020

		Yes	No	Note
1.	Submit completed 'Application Form for Project Paper' to TISSA-UUM office.			
2.	Check Project Paper guideline and checklist from TISSA-UUM website.			
3.	Consult the appointed supervisor.			
4.	Submit completed 'Verification of Plagiarism Checking' to TISSA-UUM office.			
5.	Submit softcopy of project paper to TISSA-UUM office.			
6.	Pass TURNITIN check (not exceed 20%).			
7.	Submit completed 'Intent to Submit Graduate Project Paper' to TISSA-UUM office together with: i) TURNITIN result; and ii) 2 copies of project paper (ring binding).			
8.	Receive acknowledgement for corrections (if any) from TISSA-UUM office.			
9.	Corrections approved by supervisor.			
10.	Collect Pink Form (Certificate of Project Paper) for binding from TISSA-UUM office.			
11.	Submit completed 'Submission of Project Paper' form together with: i) 2 copies of hard cover project paper (black); ii) a copy of ring binding project paper; and iii) a CD to TISSA-UUM office.			